

Steve Flornig  
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City of Somers Point Sewer Utility  
1 W. New Jersey Avenue  
Somers Point, NJ 08244  
(609) 927-9088 Ext. 141

**Checklist**  
**APPLICATION FOR CONNECTION TO EXISTING SEWER SYSTEM**  
**Residential**

This application is to be used for the purpose of determining the availability of sanitary sewer for the connection of a residential structure. If it is determined that a lateral can be installed, the installation of that lateral will be completed by the City of Somers Point Contractor at the Applicant's expense. The Applicant will also pay all inspection fees.

Upon submission of the following items, your application will be reviewed. The checklist must be submitted with the application.

1. Connection Application. (*Submit Original Application and one (1) copy.*)
2. Current tax map plan from the Tax/Sewer office indicating site of proposed project. Do not delete or cover up blocks or lots from the tax map. The tax map must include the most recent revisions, which can be obtained from the City's Tax/Sewer Office. (No larger than 11" X 17")
3. A sketch or drawing on which the location of the proposed structure is shown relative to the property lines, curb and pavement. If a lateral is existing, the location of the existing lateral and clean out at the curb or edge of pavement must be shown. This sketch or drawing must also show existing and/or proposed water lines and meters (No larger than 11" X 17")
4. If a lateral is required to be installed, submit a sketch or drawing on which the location of the existing/ proposed structure is shown relative to the property lines, curb and/or edge of pavement. The proposed location of the cleanout closest to the sewer main must be dimensioned from the front and side property lines along with the curb and / or edge of pavement. (No larger than 11" X 17") \*\*
5. If the applicant is not the property owner, please provide signed documentation from the property owner(s) stating that they approve of this application, all attachments, and grant permission for this information to be discussed by the City and its professionals.
6. Required Application Fee and the Engineer Review Fee when required.
7. A completed W-9.

**Please submit two (2) copies of each document required.**

**PLEASE NOTE:**

- A Connection Permit must be obtained prior to the issuance of a building permit. The Connection Permit will not be issued until the lateral has been installed. Please refer to the Fee Schedule for the Connection Fee.
- The Block and Lot of the project **MUST** be included on every correspondence to the Tax/Sewer Office and/or the City Utility Engineer.
- Contact the City Clerk's office regarding paving moratoriums and/or benefit assessment ordinances.

**\*\* It will be the responsibility of the property owner, applicant or developer to mark out the desired location of the cleanout. Cleanouts are not permitted in the sidewalk, curb or driveway. If the cleanout needs to be moved as a result of being installed in the sidewalk, curb or driveway, it will be the moved at the expense of the property owner, applicant or developer.**

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**Residential**

*\*\*\*Please Print or Type\*\*\**

BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

Property Location: \_\_\_\_\_  
(Street number and name)

Owner: \_\_\_\_\_

Property Owner's address \_\_\_\_\_  
(Street, city, state & zip code)

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Cell \_\_\_\_\_ E-mail \_\_\_\_\_

Applicants Name \_\_\_\_\_ Contact Person \_\_\_\_\_  
(if different than owner)

Complete Mailing Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Cell \_\_\_\_\_ E-mail \_\_\_\_\_

Type of structure for which sewer connection is being requested \_\_\_\_\_  
(Single family, Multi-family, Apartments, Condo, Etc.)

**If a lateral needs to be installed, please complete the following:**

Required depth of sewer connection at curb: \_\_\_\_\_

Date by which applicant anticipates the need for the sewer connection: \_\_\_\_\_

**Will a grinder pump be utilized?** Yes (or) No

*\*\* It will be the property owner / applicant / developer responsibility to mark out the desired location of the cleanout. Cleanouts are not permitted in the sidewalk / curb / driveway. If the cleanout needs to be moved as a result of being installed in the sidewalk / curb / driveway, it will be the property owner / applicant / developer expense.*

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name \_\_\_\_\_

For Office Use Only Do Not Write Below This Line

Date Received \_\_\_\_\_

Application Fee Paid \_\_\_\_\_

Engineer Review Fee Paid \_\_\_\_\_

Connection Permit Issued \_\_\_\_\_

Account # \_\_\_\_\_

